

Creative Writing

Legacy Academy

2024-2025 COURSE SYLLABUS

Mrs. Duran - Biol

Course Description Welcome to creative writing! Our focus this school year will be deepening our skills as writers, critical thinkers, and creatives. We will be studying multiple forms of creative writing including journalism, story telling, and poetry. Through creative writing, students can develop their writing skills, build confidence, and find a new perspective towards writing and creativity. My goal as a teacher is to empower, encourage and challenge all students to become exceptional learners both in the classroom and in their future endeavors. It is my hope to help them cultivate a love for writing and prepare them for the challenging coursework they will encounter in high school.

Units of Study:

- ❖ Journalism
- ❖ Story Telling
- ❖ Poetry
- ❖ Life Skills

Supplies:

- ❖ Pens & pencils
- ❖ Highlighters (3+ colors preferred)
- ❖ College-ruled paper
- ❖ Creative Writing Binder or Folder
- ❖ Headphones (with a cord to connect to Chromebook)

Tardy/Discipline Policy

Students are required to come to class prepared and on time every day. Students will be marked tardy if they are not in their seats ready to learn when the bell rings. Students that are not prepared or misbehave during instructional time will receive the following:

- ❖ Verbal Warning
- ❖ Incident Log & Detention

Make-up Work

Late assignments will be accepted but may not be turned in after the end of the unit of study in which they were assigned. Students may retake any test or quiz in which they received below 80% within a week. They may earn up to **80%** on their retake. If a student is absent, they can find the agenda and assignments in Google Classroom.

Grading

Summative Assessments (60%) - Tests, Quizzes, Projects, Essays

Formative Assessments (40%) - Classwork, Homework, Participation

A - Advanced 90-100% B - Proficient 80-89% C - Basic 70-79% D - Below Basic 60-69% F - Far Below Basic 0-59%	Work Habits/Citizenship: ★ O (Outstanding) ★ S (Satisfactory) ★ N (Needs Improvement) ★ U (Unsatisfactory)
<i>Students will receive a 0% on any assignment if they are caught cheating or plagiarizing on an assignment, test, or paper. This includes using A.I. to complete an assignment.</i>	

Classroom Expectations

- ★ Students will check the Google Classroom daily.
- ★ Students will not share their login information or passwords with others.
- ★ Students will complete all assignments and turn them in on time.
- ★ Students will follow the school-wide expectations: responsible, respectful, and safe.
- ★ Students will follow academic honesty and not engage in plagiarism or cheating.
- ★ Students will take notes to help them with assignments and assessments.

Technology Expectations

- ★ Students will have access to Google Classroom.
- ★ All electronic devices such as cell phones and apple watches must be turned off and kept in backpacks. Otherwise, the device will be taken to the office, per school policy.
- ★ Students will bring Chromebooks fully charged to class daily.
- ★ Chromebooks will only be used for academic purposes.

Class Assignments/Assessments

- ★ Students will either submit their work on the curriculum websites (ex: My HRW), on Google Classroom, or in class per teacher's instructions.

- ★ Assignments must be submitted on the due date.
- ★ Assessments will take place throughout each unit of study. Students will be notified of any scheduled assessments a week prior.

Contact Information

Email address: **emily_duran@chino.k12.ca.us**

Website:

The easiest way to contact me is through email. I am committed to responding to emails within 24 hours on weekdays.

PLEASE SIGN AND RETURN ONLY THIS PAGE TO MRS. DURAN

My child and I have both read **the syllabus** and we fully understand and will adhere to the expectations and responsibilities of Mrs. Duran's class.

If I have any questions, I can email Mrs. Duran.

Student Printed Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____